



Buckingham Park
Church of England Primary School
Excellence, through God who strengthens us

Jubilee Square, Buckingham Park.
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Title: PTA Meeting Minutes

Date and Time: Thursday 22nd October 2020

PRESENT: Carys Dorritt-Chair Emma Styles
Carla Martin-Secretary EmmaLou Parsons-Holland
Victoria Smith-
Treasurer

1 **NEW BUSINESS**

Christmas Cards

All forms with artwork to be handed into school by Monday 2nd November. Courier collecting Wednesday 4th November 2020.

Bags2School

Donations needs to be dropped at school before 9am on Monday 30th November 2020.

Christmas Gift Shop

Ticket Taylor to be set up to allow online ticketing for gift shop. Agreed £3 per gift. Tickets on sale 1st Nov-21st Nov. Gift shop pick up in school 7th-11th Dec. Committee to purchase & wrap gifts. Waiting on confirmation from school re current covid restrictions and impending lockdown.

Christmas Treasure Hunt

Letters to spell a festive word to be placed around Buckingham Park in house windows. Word to find is MISTLETOE. CD to print letters. ES to find out price of Santa Stop Here signs. Charity donation per child, sheet with map to complete in book bags. Prize for winner.

2 NEXT AGM MONDAY 9TH NOVEMBER 2020

Discussion for election of officers:

CD stepping down as Chair after 2 years of service.

EP-H to be new Chair.

CM stepping down as Secretary.

ES to be new Secretary.

Remove AJP from Committee.

Everyone will need to be voted into their new positions at the AGM.

3 ANY OTHER BUSINESS

None.

Signed (Chair): _____ Date: _____